

Houlton Police Department

REQUEST FOR INFORMATION

To help us respond to your request for information, please provide us with the following:

(THIS IS NOT REQUIRED, BUT WILL HELP US PROVIDE YOU WITH WHAT YOU ARE REQUESTING AND ARE ENTITLED TO RECEIVE)

What is the information you are requesting?

How can we contact you with our response?

**** FOR OFFICE USE ONLY ****

Date of Request

Request Received By

Date of Reply

Reply By

COSTS: Photocopying:

COSTS: Staff time:

COSTS: Payment: