Dear applicant,

Welcome to the **Houlton Police Department** hiring process for **Police Officer.**

Please closely follow the instructions below to ensure a timely process.

There are a few required documents (listed below) that must be completed in order to proceed. **If you have already submitted ALL of this information, please wait for further instructions.** After completion, submit these documents to Administrative Assistant Teresa Lajoie at teresa.lajoie@houlton-maine.com, drop them off at the Houlton Police Department or mail them to her attention as soon as possible to eliminate delays.

Please visit [www.houltonpolice.com](http://www.houltonpolice.com) and click on **“Current Job Openings”**. Click on the links at the bottom of the page to complete the following documents. If you need a hard copy you can visit the Houlton Police Department 24/7 or call for one to be sent.

1. **Application.**
2. **Background booklet.**
3. **Waiver.**
4. **Application checklist.** Submit only those documents readily available to avoid delays. We will collect the remainder later.

**Please do not delay. We are moving this process along as quickly as possible.**

If you have any questions, please contact Administrative Assistant Teresa Lajoie or Chief DeLuca at 532-2287.

Sincerely,

Chief DeLuca